

**Agenda Item No:**

**Report to:** Audit Committee

**Date of Meeting:** 21 March 2011

**Report Title:** PKF Annual Audit Plan 2010/11

**Report By:** Tom Davies  
Chief Auditor

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**Purpose of Report**

To inform the Committee of the audit arrangements proposed by PKF.

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**Recommendation(s)**

**1. That the Committee notes PKF's Annual Audit Plan 2010/11.**

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**Reasons for Recommendations**

The Audit Commission's Statement of Responsibilities of Auditors and of Audited Bodies sets out the respective responsibilities of the auditor and the Council. PKF's work set out in the Annual Audit Plan 2010/11 is undertaken in the context of these responsibilities.

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## Introduction

1. The purpose of this Annual Audit Plan is to inform you of the work PKF propose to undertake in respect of the audit of the accounts and to review Hastings Borough Council's arrangements for securing value for money for the 2010/11 financial year.
2. The Plan updates the fee letter discussed with the Audit Committee in June 2010 now that PKF have concluded their 2009/10 audit.
3. The proposed audit fee for PKF's Annual Audit Plan 2010/11 will be detailed in their fee letter and presented at the 27 June 2011 Audit Committee meeting.
4. Robert Grant, a partner at PKF, will attend your meeting to explain the contents of the Plan.
5. The plan is attached at Appendix A of this report.

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## Wards Affected

Ashdown, Baird, Braybrooke, Castle, Central St. Leonards, Conquest, Gensing, Hollington, Maze Hill, Old Hastings, Ore, Silverhill, St. Helens, Tressell, West St. Leonards, Wishing Tree

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## Area(s) Affected

Central Hastings, East Hastings, North St. Leonards, South St. Leonards

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## Policy Implications

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	Yes
Environmental Issues	No
Economic/Financial Implications	Yes
Human Rights Act	No
Organisational Consequences	No

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## Background Information

PKF Annual Audit Plan 2010/11

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## Officer to Contact

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